Configuration Guide for Laptops and Desktops:

Zebex 3250 Bluetooth Scanner

This is a guide on configuring the Bluetooth scanner – The following steps need completing before attempting to pair the scanner to the laptop or desktop device.

Introduction.

This document explains how to pair a Bluetooth Zebex Z-3250 supplied by us, to your laptop or desktop computer. When you 'pair' this device to your computer, it can be used to scan barcodes into Stock Check and Circulate, as if it were a standard wired scanner, essentially, operating as a wireless replacement for a standard barcode reader.

This functionality only works with computers that have built-in Bluetooth, or those that have an external Bluetooth adapter connected.

Configuring the Scanner

Prior to pairing the device with your computer, you must configure it so that every barcode you scan is prefixed with a tilde (~). By default, the Zebex Z-3250 is configured without a prefix so you must do this before you start using the device in your Reading Cloud library system.

The Zebex Z-3250 requires a prefix of a tilde when pairing with a *desktop* computer. Should you be using the device with the Reading Cloud smart phone app, you must remove the tilde prefix. You can remove the tilde by resetting the scanner back to factory defaults, as described below.

Before starting to make any configuration to the device, we recommend you reset the scanner back to factory defaults.

1. Turn the device on by pressing and holding the yellow button on the device. A short beep will indicate that the device is turned on.

2. Whilst holding the yellow button with your thumb or finger, scan the barcodes below from top to bottom. Each time you scan a barcode, you will need to press the yellow button once more before the light emits from the device.

	Reset back to factory defaults	
1	||||| ||| |||||	Start of Configuration
2	||| || ||| ||||| |||	Factory Defaults
3	||||| ||| ||| |||	Exit Configuration Mode

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3. Next, configure the device to work as a keyboard. Scan the barcodes in the following table from top to bottom.

	Configure the device for Wireless HID Keyboard Emulation	
1		Start of Configuration
2		HID mode
3		Exit Configuration Mode

4. Finally, configure the device to use the tilde character as a prefix, by scanning the below barcodes from top to bottom.

	Configure the Tilde Prefix	
1		Start of Configuration
2		Set Keyboard Language to UK
3		Preamble
4		Tilde ~
5		Confirm / SET
6		Exit Configuration Mode